



Present: Vicki Nicolson, Rachael Dixon, Annie Macfarlane, Jenny Robertson, Leigh Morgan, Kathryn Wells, Shelley Hunt.

Agenda Item	Discussion	Action	Responsibility
Welcome to everyone.			
<p>NZHEA 'business' matters</p>	<ul style="list-style-type: none"> ● 2021 elections ● End of year financials ● Insurance ● Confirming payment rates for contractors - exec confirmed document with pay rates. ● NZHEA executive roles 2021-2023 <ul style="list-style-type: none"> -Co-chair: Vicki and Rachael -PLD and advocacy: Jenny -Executive officer/administrator: Gina (non-voting member) -NEX support Annie, Shelley, Leigh, Kat. ● Do we need to co-opt anyone to the executive? Given that we have NEX funds, it could be more appropriate to pay experts to deliver a product if and when needed. There is capacity to co-opt someone to the executive (as per the constitution) if needed. 	<p>Rachael to sort insurance through TRCC.</p> <p>Rachael to file.</p> <p>More clearly delineate chair work from NEX work.</p>	
<p>Networks of Expertise update</p>	<ul style="list-style-type: none"> ● Next invoice to be sent to MoE 30 June. ● Still working out our project plan - have been attending TRCC zooms and meeting Murray at TRCC next week. ● NCEA - next accord days are first week(s) of August (3rd - 12th) and this one is focused on level 1 NCEA. ● Investing more in supporting clusters - and regional expertise to take ownership of these. E.g. Hamilton event, Wairarapa, Annie/Shelley's cluster. 		

Strategic plan	<ul style="list-style-type: none"> On hold until mid 2021 when we have a face-to-face exec meeting (and after elections). 	Christchurch - see what work is needed on this, given all the changes afoot.	Vicki
NCEA review	<ul style="list-style-type: none"> L2/L3 subject list to be published June. Some NCEA NEX money will be used to resource the changes, including regional work. Connections (or lack thereof?) to the curriculum refresh. 		
Conference(s) in 2021	<ul style="list-style-type: none"> July CHCH. 		
Round up of new developments (and work in progress)	<ul style="list-style-type: none"> Mental health education guide (companion to the RSE guide) due out soon. RSE work - UC/NZHEA, Classification Office, Inside Out, etc. TKI health/PE page - being refreshed. 		
Next meeting date	Face-to-face meeting immediately following HPE conference in Otautahi July.		
Meeting closed 8.30pm			